

Carclew Fellowships

This form is for planning only, the [online form](#) must be used for your application to be accepted. If you are unable to submit your application online, please contact Carclew's Funding Program Coordinator: rmeston@carclew.org.au

You must read the Fellowship Guidelines for Applicants document to assist in completing this application. Applications must be submitted by 11.59pm (ACST) 1 July 2019.

Your project must be for professional development taking place during **1 January - 31 December 2020**.

Downloads

[Download Fellowship Guidelines for Applicants](#)

[Download budget form](#)

[Download Notes to Budget](#)

Applicant Details - Section 1

Given name of person writing the application *

Surname of person writing the application *

Full name of individual applying:

Mailing address *

Suburb *

State *

Postcode *

Telephone - work hours - after hours - mobile

Email *

Website

Gender*

Date of birth*

Do you identify as an artist with a disability? Y/N

Do you identify as an artist from a culturally or linguistically diverse background? Y/N

Do you identify as an artist of Aboriginal and/or Torres Strait Islander heritage? Y/N

Do you identify as an artist living in a regional or remote community? Y/N

Have you recieved any Scholarships/fellowships previously? Y/N

Where did you attend Secondary School?

What Tertiary Education Institution have you attended?

Area of Practice - Section 2

Select the art form area that best describes your creative practice. The art form area that you select determines which peer assessor will lead discussion of your application during assessment.

Please discuss this with Carclew's Funding Program Coordinator if you require clarification. All peer assessors receive your artistic support material files/links for viewing online. Artistic support material may, for example, include examples of previous artistic work and the work of an artist you are applying to be mentored by.

- **Arts Administration & Industry Pathways** (e.g. curatorial practice, arts administration, coordination and management, music supervision, technical production, event management)
- **Digital Platforms** (e.g. film production/direction, script writing and development, documentary, cinematography, animation, trans-media production, biotechnology and arts, virtual reality, gaming, video art, research into new technologies for screen and media works)
- **Performing Arts** (e.g. acting, dance, direction, choreography, music, circus, performance, technical production)
- **Visual Arts** (e.g. sculpture, drawing, painting, digital media, photography, design, ceramics, glass, crafts, printmaking, mixed media, installation)
- **Written Word** (e.g. novels, scripts, poetry, prose, spoken word, short stories, long form articles, plays, film scripts, graphic novels)

Area of Practice * select one | Arts Administration & Industry Pathways | Digital Platforms | Performing Arts | Visual Arts | Written Word

Applicant Background - Section 3

Provide a statement that demonstrates your established commitment to development as an artist. This might include details of awards, studies undertaken, performances, exhibitions, publications, additional training/courses or presentations. (5000 character limit)

Fellowship Details - Section 4

Please provide information about your Fellowship proposal.

Fellowship Application Title *

Summary of professional development proposal *

Amount requested
(You can apply for funds from \$3,000-\$12,000) *

Start date *

End date *

Fellowship Proposal - Section 5

You can choose to write your Fellowship proposal in the space provided or to film and provide a link to a 4-minute video pitch. Click on the appropriate box to nominate which option you have selected for your application. Regardless of which option you choose for your Fellowship proposal please ensure you clearly articulate what you want to do, why you want to do it, how you will do it and why it should happen.

Note: Please include a link to view your filmed proposal online. If you would rather not publish your proposal publically on sites such as YouTube, there are a number of private platforms that use passwords for access (such as Vimeo) that you can use to provide a link in this way.

Proposal type: * Select one: Written/Filmed

Written Fellowship proposal (5000 character limit)
(or link to view your filmed proposal online) *

Proposal Contributions - Section 6

How will this Fellowship proposal contribute to South Australia's arts and cultural industries? (2000 character limit)

Provide information about how your proposed professional development/study will advance you as a practitioner and help to overcome any barriers in achieving your artistic and career goals. (5000 character limit)

Fellowship Referees - Section 7

Please provide evidence of support for your Fellowship application from two referees. Please provide their name, contact details and occupation and/or arts expertise.

You must make sure that they are aware of the application before you submit. Your referees cannot be family members or people who are involved with, or will financially benefit from the proposal and must be individuals, not organisations.

Referee name *

Referee contact number *

Occupation/arts expertise *

Referee name *

Referee contact number *

Occupation/arts expertise *

Support Material - Section 8

Check the support material required (refer to Guidelines for Applicants document and the Fellowship FAQs available on the Carclew website) and use the upload feature below to attach to your application.

Please name your files clearly and as detailed as possible. A preference would be to name your files as follows:

- Jane Doe - Letter of Support 1.pdf
- Jane Doe - Work Example 1.jpg
- Jane Doe - Budget.xls
- Jane Doe - Notes to Budget.doc

General support material

(e.g. CV/Bios, Schedules, Timelines, Confirmations, Relevant Correspondence) *5mb max file size

Artistic support material

(e.g. Examples of Work, Artist Statement, Film Treatments or Synopsis) *5mb max file size

Support letters* 5mb max file size

Budget - Section 9

Please download and complete the Microsoft Excel budget spreadsheet with your anticipated income and expenditure for the proposal and please also complete the Notes to Budget attachment page. For assistance in completing the Budget and Notes to Budget please refer to the Guidelines for Applicants document, the FAQs on the Fellowships page online or contact Carclew's Funding Program Coordinator.

When you have completed the budget and Notes to Budget, please upload both documents to support your application and save.

Jane Doe - Budget.xls

Jane Doe - Notes to Budget.doc

Budget * 5mb max file size

Notes to budget * 5mb max file size

Administrative Detail - Section 10

Your funding application to Carclew is accepted on the basis that the applicant complies with the Income Tax Assessment Act, Goods and Services Tax, and Pay As You Go withholding tax arrangements, as applicable to your circumstances. To receive funding from Carclew, a compliant tax invoice will be required.

If you do not have an ABN you may need to arrange a suitable non-profit organisation to receive and administer (auspice) the grant monies on your behalf. An auspicating body will:

- receive and bank the funds if the application is successful
- talk to you about the budget for the Fellowship
- pay all the accounts for the Fellowship as agreed with you
- make sure that appropriate financial documentation is received e.g. tax invoices provide a financial reconciliation at the completion of your Fellowship.

Carclew can act as an auspicating body if arranged prior to your application being submitted. You must attach evidence (eg, signed letter) from the auspicating body which confirms the auspicating arrangement.

If you are unsure about whether you need auspicating or have any questions please contact Carclew's Funding Program Coordinator.

IMPORTANT: Once submitted, you will receive an email confirmation acknowledging your application. If you DO NOT receive a confirmation email, please get in contact with our Funding Programs Coordinator immediately on: rmeston@carclew.org.au

Do you have an ABN? * Y/N

Declaration and Acknowledgement - Section 11

This declaration must be accepted and acknowledged appropriately for your application to be considered. Please carefully read and accept the declaration before submitting your application.