

# EDUCATION AND ARTS MINISTERS' AWARDS 2015

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OUTSTANDING TEACHER OF THE ARTS IN A PUBLIC SCHOOL

## Guidelines for Teachers

Education and Arts Ministers' Awards reflect an ongoing commitment by the state government to recognise, celebrate and reward the work of outstanding, effective teachers of the Arts in public schools.

The award provides \$5,000 in each of the two categories for recipients to undertake a program of professional learning.

The Award is open to teachers currently working in DECD schools.

### AWARD CATEGORIES ARE FOR TEACHERS WHO:

1. Demonstrate they are highly accomplished or lead teachers in Arts teaching and curriculum leadership at primary school level.

OR

2. Demonstrate they are highly accomplished or lead teachers in Arts teaching and curriculum leadership at secondary school level.

**Closing Date 5pm Friday 12 September 2014**

Late or emailed nominations will be not accepted

FOR ASSISTANCE CONTACT:

**Leigh Mangin** Manager, Arts and Education  
61 8 8267 5111 leighmangin@carclew.org.au  
Carclew 11 Jeffcott Street North Adelaide SA 5006

# CARCLEW

## 1/ AWARDS OBJECTIVES

Strengthen Arts education in public schools by recognising and rewarding effective teaching and learning practice in the Australian Curriculum; The Arts.

Identify role models who demonstrate creativity and innovation in the Arts for other teachers in South Australia.

Acknowledge the valuable contribution made by outstanding teachers of the Arts in guiding students to realise their potential.

Provide opportunities for outstanding teachers of the Arts to engage in quality professional learning in the Arts.

## 2/ ELIGIBILITY

Teachers can be nominated by a member of the school community or self-nominate.

### 2.1 TEACHERS NOMINATED FOR THE AWARDS MUST:

- / Be a classroom teacher currently based in a DECD school.
- / Have taught in a DECD school for at least 3 years immediately prior to the nomination.
- / Not have won this award previously.

### 2.2 TO BE ELIGIBLE NOMINEES NEED TO PROVIDE THE FOLLOWING IN HARD COPY:

- / Principal's endorsement
- / Supporting statement by a member of the school community
- / Personal statement
- / Professional learning proposal (including budget)

## 3/ CRITERIA

### 3.1 SUPPORTING AND PERSONAL STATEMENT CRITERIA

#### / PROFESSIONAL KNOWLEDGE

- Know students and how they learn in and/or through the Arts
- Know the Arts curriculum and how to teach it

#### / PROFESSIONAL PRACTICE

Successfully implement and assess learning in and/or through the Arts

#### / PROFESSIONAL ENGAGEMENT

- Engage in professional learning
- Engage professionally with colleagues and/or the community

### 3.2 PROFESSIONAL LEARNING PROPOSAL CRITERIA

#### / IS THE PROPOSAL

- Clearly communicated?
- Going to impact on the nominee's practice and in what ways?
- Linked to the Australian Curriculum and/or SACE and the Australian Professional Standards for Teachers?

## 4/ ALLOCATION OF AWARD FUNDS

The majority of the Award funds must go towards your professional learning activities, however you can use up to \$1,500 of the award for TRT. Award winners may also use up to \$500 of their Award to support an arts activity in their school.

## 5/ SELECTION PROCESS

- / Nominees submit nominations by the closing date and will be notified of receipt by Carclew.
- / An Advisory Committee representing the Carclew Board and the Department for Education and Child Development assess the submissions individually and then collectively.
- / Recommendations from the Advisory Committee are then endorsed by the Carclew Board.
- / All nominees and nominators notified of the outcomes by November.

## 6/ REQUIREMENTS OF AWARD WINNERS

- / Attend an official function to be presented with their Award;
- / Be available for media calls as required;
- / Consult with the Manager, Arts and Education during the period of the Award;
- / Undertake to complete the professional learning activities within the calendar year;
- / Share their professional learning with colleagues in ways that benefit the broader teaching and learning community;
- / Provide a short report and budget at completion of their professional learning activities (template provided);
- / Provide visual documentation of their professional learning activities (i.e. images); and
- / Contribute to one professional learning session for teachers and teaching artists in the 12 months following their professional learning activities, by negotiation with Carclew.



# Nomination Form for Teachers

## EDUCATION AND ARTS MINISTERS' AWARDS 2015

**Closing Date 5pm Friday 12 September 2014**

Complete and submit pages 4 to 10 of this form

### 1/ AWARD CATEGORIES

#### 1.1 INDICATE THE CATEGORY UNDER WHICH YOU ARE NOMINATING.

- Highly accomplished or lead teachers in Arts teaching and curriculum leadership at **PRIMARY** school level.
- Highly accomplished or lead teachers in Arts teaching and curriculum leadership at **SECONDARY** school level.

## 2/ NOMINATION

### 2.1 NOMINEE TEACHER DETAILS

TITLE			
NAME			
SCHOOL			
MOBILE			
EMAIL			
ADDRESS HOME OR WORK			
		POST CODE	

### 2.2 NOMINATOR DETAILS (please leave blank if self-nominating)

TITLE			
NAME			
SCHOOL			
MOBILE			
EMAIL			
ADDRESS HOME OR WORK			
		POST CODE	
SIGNATURE			
		DATE	

## 2.3 NOMINATOR DECLARATION

I agree to be nominated or am self-nominating for the above award and understand that, if successful, I will be required to attend the presentation function, undertake the professional learning activities, as per my nomination or consult regarding a 12-month program. I also agree to contribute a professional learning session and submit a report at the conclusion.

PRINT NAME		
	SIGNATURE	DATE

## 2.4 PRINCIPAL'S ENDORSEMENT

I agree to be nominated or am self-nominating for the above award and understand that, if successful, I will be required to attend the presentation function, undertake the professional learning activities, as per my nomination or consult regarding a 12-month program. I also agree to contribute a professional learning session and submit a report at the conclusion.

SCHOOL		
PRINT NAME		
	SIGNATURE	DATE

## 3/ SUPPORTING STATEMENT

### 3.1 SUPPORTING STATEMENT BY A MEMBER OF THE SCHOOL COMMUNITY (Maximum 500 words) please refer to section 3 of the guidelines.

### 3.2 SUPPORTING STATEMENT PROVIDED BY:

NAME	<input type="text"/>	
POSITION	<input type="text"/>	
SCHOOL / OTHER	<input type="text"/>	
SIGNATURE	<input type="text"/>	DATE

## 4/ PERSONAL STATEMENT

### 4.1 NOMINEE PERSONAL STATEMENT

(Maximum 500 words) please refer to section 3 of the guidelines.



## 5/ PROFESSIONAL LEARNING PROPOSAL

**5.1** NOMINEE PROFESSIONAL LEARNING PROPOSAL  
(Maximum 500 words) please refer to section 3 of the guidelines.

## 6/ BUDGET

The cost of flights, accommodation, tickets to shows, conference fees etc. are accepted as an estimated cost, based on current costs at the time of nomination. Allow a small contingency in the overall budget to allow for any increases or incidentals.

If your total expenditure exceeds \$5,000 you must include a line in the budget that specifies your own contribution to cover the difference. Wages/fees will not be supported through the \$5,000 Award. You may allocate up to **\$1,500** of the Award for TRT, and up to **\$500** towards arts activities for your school.

Below is an example of a budget. A template for the nominee to complete is on the following page.

### SAMPLE BUDGET ONLY

INCOME	
AWARD	\$5000.00
OTHER (OWN CONTRIBUTION)	\$300.00
<b>TOTAL INCOME</b>	<b>\$5300.00</b>
EXPENDITURE	
ARTS CONFERENCE REGISTRATION FEE	\$1000.00
FLIGHTS (ADELAIDE - BRISBANE RETURN)	\$700.00
LOCAL TRANSPORT - TAXIS ETC.	\$120.00
ACCOMMODATION - 4 NIGHTS	\$1100.00
PER DIEMS - \$70 X 5 DAYS	\$350.00
TRT - 3 DAYS	\$1200.00
ARTS ACTIVITY IN SCHOOL	\$500.00
SOFTWARE (ADOBE READER)	\$200.00
CONTINGENCY	\$130.00
<b>TOTAL EXPENDITURE</b>	<b>\$5300.00</b>

## BUDGET (NOMINEE TO COMPLETE)

INCOME	
AWARD	
OTHER (OWN CONTRIBUTION)	
<b>TOTAL INCOME</b>	

EXPENDITURE (PLEASE LIST ALL EXPENDITURE ITEMS BELOW)	
<b>TOTAL EXPENDITURE</b>	

## 7/ NOMINATION CHECKLIST

I have fulfilled the following requirements:

- One original and four copies of all documentation (five in total).
- Principal's endorsement.
- Supporting statement from a member of your school community.
- Personal statement.
- Professional learning proposal.
- Budget of estimated expenditure (on template provided).

## 8/ SUBMITTING YOUR NOMINATION

### **LATE OR EMAILED NOMINATIONS WILL NOT BE ACCEPTED**

Post or hand-deliver one original and four copies (five in total) of your completed nomination to:

LEIGH MANGIN  
MANAGER, ARTS AND EDUCATION  
CARCLEW  
11 JEFFCOTT STREET  
NORTH ADELAIDE SA 5006

CONTACT DETAILS  
61 8 8267 5111  
leighmangin@carclew.org.au